



1100 McDuff Avenue / Post Office Box 425 Grandview, Texas 76050  
Office: (817) 866-2699 Fax: (817) 866-2961

### APPLICATION FOR PRELIMINARY/FINAL PLAT

Type of Plat (Check one):  Preliminary  Final Plat

#### SITE INFORMATION:

Name of Proposed Project: \_\_\_\_\_ (Check one):  City  ETJ  
Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Legal Description: Lot #: \_\_\_\_\_ Block #: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Parcel/Tax ID #(s): \_\_\_\_\_ Total Acreage: \_\_\_\_\_ Number of Lots: \_\_\_\_\_  
Existing Zoning/Land Use: \_\_\_\_\_ Proposed Zoning/Land Use: \_\_\_\_\_

#### APPLICANT/OWNER INFORMATION:

Applicant/Developer Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_  
Ownership Status (Check one):  Individual  Trust  Partnership

As the owner, (Check one of the following):

- I will represent the application myself; or
- I hereby designate \_\_\_\_\_ (Name of representative) to act in the capacity as my agent for submittal processing, representation, and/or presentation of this application. The designated agent shall be the principal contact person responding to all requests for information and for resolving all issues of concern relative to this application.

**Waiver from Section 212.009:** The Texas Municipal Government Code requires that the municipal authority responsible for approving plats must take action on a plat within thirty (30) days of the plat application being submitted. A plat is considered approved by the municipal authority unless it is disapproved within that period. Thirty (30) days is generally not enough time for a plat to be processed by city staff and forwarded to the Planning and Zoning Commission for approval, therefore a waiver for this section of the State Code has been provided on the plat application form. If the waiver on the plat application is not signed, it is likely that the plat will be forwarded to the Planning and Zoning Commission with a staff recommendation of denial within thirty (30) days of the application being accepted. The waiver shall be signed by the property owner and by the property owner's representative. Signing of this waiver in no way slows the processing of the plat. Rather, it allows City Staff sufficient time to conduct a thorough review, time for the applicant to make revisions, and the necessary time to prepare the documents for approval by the Planning and Zoning Commission.

I certify that the information on this form is COMPLETE, TRUE and CORRECT, and I, the undersigned, am authorized to make this application.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Owner's Signature Date Agent Signature Date